

Through December 11, 2011, students may enroll in a maximum of 13 units; graduating seniors may enroll in up to 19 units. Beginning December 12, 2011, all students in good academic standing may enroll in a maximum of 15 units. Students wishing to attempt more than 15 units must get signatures of approval on this form from the Associate Dean of their major, the Senior Director of Undergraduate Studies if they are undeclared, or their graduate coordinator. **This form, with all necessary signatures, must be filed with Admissions & Records BEFORE adding extra units. Extra Unit Authorization Forms will be processed by Admissions & Records beginning December 12.**

**PRINT CLEARLY** (form will not be accepted if illegible)

Name: \_\_\_\_\_ CSUN Student ID: \_\_\_\_\_

Term: \_\_\_\_\_ Year: \_\_\_\_\_ Major: \_\_\_\_\_

Phone: \_\_\_\_\_ CSUN email: \_\_\_\_\_ @csun.edu

Alternative email: \_\_\_\_\_ @ \_\_\_\_\_

**Fill in the following information.** Circle your class level: FR SO JR SR GRAD

Have you applied for graduation? \_\_\_\_\_ If yes, when do you expect to graduate? \_\_\_\_\_  
 How many hours do you work each week? \_\_\_\_\_ How many units are you currently enrolled in? \_\_\_\_\_  
 How many additional units are you requesting? \_\_\_\_\_  
 CSUN GPA \_\_\_\_\_ Cumulative GPA \_\_\_\_\_ Number of units completed toward your degree \_\_\_\_\_

Additional planned course work:

Dept	Course #	Title	Units

### Students on Probation – Maximum 13 units

Undergraduate students on probation or on an Academic Performance Agreement are required to seek academic advisement and signature approval from both their Student Services Center/EOP Satellite (SSC/EOP) and the Director of Undergraduate Studies. You will be notified of the decision. If approved, pick up this form from Undergraduate Studies (UN 215) and take it to Admissions and Records.

Recommend Approval for \_\_\_\_\_ additional units.  Recommend Denial.

SSC/EOP Director: Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

Approved for \_\_\_\_\_ additional units.  Request Denied.

Director of Undergraduate Studies: \_\_\_\_\_ Date \_\_\_\_\_

### Students not on Probation – See above for maximum number of units allowed and deadlines.

Undergraduate students requesting to take more than 15 units must obtain the signature of the Associate Dean for their major or the Senior Director of Undergraduate Studies if undeclared, and submit the signed form to Admissions and Records. Graduate students must obtain the signature of their graduate coordinator or credential advisor. PBU or Interdisciplinary MA/MS students must obtain the signature of the AVP of Graduate Studies (UN 265).

Approved for \_\_\_\_\_ additional units.  Request Denied.

\_\_\_\_\_  
Associate Dean of Major or Senior Director of UGS  
(for undeclared students) or Graduate Coordinator

Print Name \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
AVP of Graduate Studies  
*Required for PBU or Interdisciplinary students*

Print Name \_\_\_\_\_ Date \_\_\_\_\_