

## The Tseng College

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[tsengcollege.csun.edu](http://tsengcollege.csun.edu)

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### Mission

The mission of The Tseng College is to expand the influence of and enhance access to the distinguished scholarship and teaching of CSUN and its faculty. The Tseng College focuses on post-degree professional (graduate) education, international programs and partnerships, and midcareer education for professionals and their employers. The college enrolls more than 25,000 students per year in a rich array of degree, certificate and other programs. The Tseng College works with university faculty and distinguished professionals to design, deliver and support degree and nondegree programs with special features that make them accessible and appropriate for adult students – whether local, regional, out of state or overseas – who are place bound, time constrained and/or at a mid- to senior-level in their careers.

### Admission Requirements for University Degrees Offered Through The Tseng College

The requirements for admission to University degree programs offered through The Tseng College are in keeping with the overall general requirements for undergraduate and graduate admissions to the university. Because these programs are designed to serve midcareer professionals, some programs may require professional experience in addition to or in place of standard academic requirements.

### Application and Registration in The Tseng College

The Tseng College developed EasyApp to streamline the application and registration process. Each degree, credential, credit certificate and non-credit certificate uses EasyApp which can be accessed from the program description found on The Tseng College website (<http://tsengcollege.csun.edu/>).

### Fees for Self-support Programs

All Tseng College offerings – credit and noncredit – are fully self-supporting. (i.e., they are not underwritten by California State General Fund tax dollars.) This policy allows the university to use its state funds to support on-campus programs and services designed to serve more traditional full- and part-time regional students. Fees for Tseng College offerings vary according to program features and are subject to change. All Tseng College fee changes are reviewed by the campus student fee committee and approved by the university president.

### Transcripts and Permanent Academic Records

All grades earned in university courses and programs offered through Tseng College courses (both credit and noncredit programs, degree or non-degree) are recorded on the student's permanent university record, transcripts of which are available to the student by request from the university's Office of Admissions and Records. For information about getting a transcript contact Admissions and Records at (818) 677-3700 or visit <http://www.csun.edu/aandr/>.

### Transfer of Academic Credit to Another College or University

Credit earned through self- and state-supported CSUN courses is transferable to other colleges and universities. Students should consult the policies of the receiving institution before planning their program of study. The transfer of credits earned at other California State uni-

versities is done in keeping with California State University Executive Order 167. (Visit <http://www.calstate.edu/EO/> for details.)

### Applying Credit Earned as a Nonmatriculated Student to CSUN Degree Programs

A nonmatriculated student (i.e., a student who has not been admitted to a state- or self-supported CSUN degree program) may take as many credit courses as desired through the various programs open to nonmatriculated students (e.g., Open University and Winter Term). However, once a nonmatriculated student is accepted into any state- or self-supported CSUN degree or credential program, he or she becomes a matriculated student and the number or credits earned as a nonmatriculated student that may be applied to the CSUN programs are limited, as follows. The maximum number of credit units earned as a nonmatriculated student that may be applied to an undergraduate degree program is 24. The maximum number of credit units earned as a nonmatriculated student that may be applied to a credential or graduate degree program is nine.

NOTE: Determination of which courses, if any, of those taken before matriculation are applicable to the degree program up to the maximums stated above rests with the department responsible for the program. Some degree programs with highly integrated cohort curricula may not accept any credits from courses taken prior to admission because the program stands as an educational whole.

### Degree, Credential and Credit Certificate Programs for Midcareer Professionals

Through The Tseng College, CSUN offers bachelor's degree-completion, master's degree, credential and credit certificate programs for the midcareer professional. The Tseng College also works with employers to bring university degree and credit certificate programs to their organizational sites and/or to custom-design program components to make them highly effective for staff education.

### The Distinctions of University Degree Programs Offered Through The Tseng College

University degree programs offered through The Tseng College are traditional university degree programs in terms of academic rigor, oversight, accreditation, student records and instructional excellence. They differ from other CSUN degree programs primarily in that their curricula, formats and delivery modes have been designed and developed – in collaboration with university faculty – to ensure that midcareer students achieve the specified educational objectives and graduate prepared to put their new knowledge and skills to work in the desired professional context.

University degree programs offered through The Tseng College are designed to be convenient and easily accessible to midcareer professionals. Courses are scheduled for evenings and weekends and taught at various regional locations, including corporate and public agency sites. Some programs are offered fully online, making them accessible without travel or meeting-time limitations.

The Tseng College provides exceptional support services for participants in its programs to ensure that midcareer professionals are able to complete their degrees quickly and successfully. In each program, a dedicated coordinator or manager serves as a single point of contact, resolving program-related issues promptly and helping participants to access the full range of university services.

Most university degree programs offered through The Tseng College are structured in the cohort format, in which participants enter the program as a group and proceed through the course of instruction together. This format facilitates learning because each course builds on those that proceeded. It also provides participants with a strong sup-

port network of faculty and fellow students who come to know one another well.

As a result of appropriate instructional strategies, clearly defined and assessed learning outcomes and superior student support services, university degree programs offered through The Tseng College programs are highly effective for midcareer professionals, with on-time graduate rates for cohorts in master's degrees from 80 to more than 95 percent.

### Master's Degree Programs

<http://tsengcollege.csun.edu/masters.html>

**Assistive and Rehabilitative Technology (M.S.)** An on-campus program.

<http://tsengcollege.csun.edu/asttech.html>

Contact: Jennifer Kalfsbeek at (818) 677-3332.

**Assistive Technology and Human Services (M.S.)** An on-campus program.

<http://tsengcollege.csun.edu/asttech.html>

Contact: Jennifer Kalfsbeek at (818) 677-3332.

**Communication Disorders and Sciences, Speech and Language Pathology (M.S.)** An online program.

<http://tsengcollege.csun.edu/cds/>

Contact: Elaine Saler at (818) 677-2822.

**Educational Administration (Educational Leadership and Policy Studies) (M.A.)** An online program.

<http://tsengcollege.csun.edu/elps/>

Contact: Karena Senchack at (818) 677-6405.

**Engineering Management (M.S.)** An online program.

<http://tsengcollege.csun.edu/masters.html>

Contact: Myriam Cedeno at (818) 677-7707.

**Humanities (M.A.)** An on-campus program.

<http://tsengcollege.csun.edu/humanities/humanities.html>

Contact: Jennifer Kalfsbeek at (818) 677-3332.

**Knowledge Management (MKM)** An online program.

<http://tsengcollege.csun.edu/kmdl/>

Contact: Jennifer Kalfsbeek at (818) 677-3332.

**Music Industry Studies (M.A.)**

<http://tsengcollege.csun.edu/masters.html>

Contact: Jennifer Kalfsbeek at (818) 677-3332.

**Public Administration (MPA)** An on-campus and off-campus program.

<http://tsengcollege.csun.edu/mpa/>

Contact: on-campus Alice Lu at (818) 677-5635, off-campus Patti Burleson at (818) 677-3217

**Public Policy (MPP)** An online program.

<http://tsengcollege.csun.edu/mpp/mpp.html>

Contact: Scott Dunlap at (818) 677-7763.

**Social Work (MSW)** An off-campus program.

<http://tsengcollege.csun.edu/msw/msw.html>

Contact: Myriam Cedeno at (818) 677-7707.

**Taxation (M.S.)** An on-campus program.

<http://tsengcollege.csun.edu/taxation/>

Contact: Jennifer Kalfsbeek at (818) 677-3332.

### Bachelor's Degree-Completion Programs

<http://tsengcollege.csun.edu/bachelors.html>

These programs are designed for those who have completed at least two years of college and wish to earn the bachelor's degree often required for career advancement or expanded career alternatives. These programs also serve midcareer professionals who already have a college degree but wish to earn a second degree in another field.

### Public Sector Management (B.A.)

<http://tsengcollege.csun.edu/psm/psm.html>

Contact: Scott Dunlap at (818) 677-7763.

### Post-Baccalaureate Certificates

<http://tsengcollege.csun.edu/certs-gradcred.html>

These programs are designed to serve degree-seeking students by enabling them to add another area of focus to their degree study. Many post-degree professionals also use these programs for advanced study opportunities in areas of importance to their careers.

### Board-Certified Behavior Analyst An on-campus university-credit program.

<http://tsengcollege.csun.edu/bcba/bcba.html>

Contact: Jennifer Kalfsbeek at (818) 677-3332.

### Business Administration An on-campus university-credit program.

<http://tsengcollege.csun.edu/fb/fb.html>

Contact: Jennifer Kalfsbeek at (818) 677-3332.

### Instructional Design and Adult Development An online university-credit program.

<http://tsengcollege.csun.edu/idad/>

Contact: Jennifer Kalfsbeek at (818) 677-3332.

### Nonprofit Sector Management An on-campus and off-campus university certificate program.

<http://tsengcollege.csun.edu/np/np.html>

Contact: Pat Lyon at (818) 677-4607 .

### Performance Measurement and Productivity An on-campus certificate program.

<http://tsengcollege.csun.edu/certs-gradcred.html>

Contact: Henrik Minassians at (818) 677-4618.

### Reasoning, Writing and Research for Professionals An on-campus certificate program.

<http://tsengcollege.csun.edu/certs-gradcred.html>

Contact: Jennifer Kalfsbeek at (818) 677-3332.

### Urban Studies and Planning

<http://tsengcollege.csun.edu/urbs/urbs.html>

Contact: Henrik Minassians at (818) 677-4618.

### Distance Learning Programs

<http://tsengcollege.csun.edu/online.html>

The Tseng College designs distance learning (DL) programs for working professionals who desire to earn degrees or certificates for career advancement without the geographic or logistical constraints of attending an on-campus program. Many of the master's degrees programs listed above are offered online:

### Communication Disorders and Sciences, Speech and Language Pathology (M.S.)

### Educational Administration (Educational Leadership and Policy Studies) (M.A.)

### Engineering Management (M.S.)

### Knowledge Management (MKM)

### Public Policy (MPP)

The Tseng College also offers certificates online including:

### Instructional Design and Adult Development

### Noncredit Programs for Career Change and Advancement

<http://tsengcollege.csun.edu/certs-noncred.html>

The Tseng College also offers a limited number of professional development certificate programs, series of courses and training programs. Most of these certificate program courses earn continuing education units (CEUs) to satisfy the requirement for a CSUN Certificate in Advanced Professional Development in an area of career specialization. Training programs of fewer than 100 hours earn a CSUN Certificate

of Participation. Tseng College professional development offerings are available to employers on a custom-designed, contract basis. Current certificate program offerings include:

**Assistive Technology Applications**

<http://tsengcollege.csun.edu/codtraining.html>

**Human Resources Management**

<http://tsengcollege.csun.edu/hr.html>

**Mediation and Conflict Resolution**

<http://tsengcollege.csun.edu/mediation/index.html>

**Speech Language Pathology Assistant (SLPA)**

<http://tsengcollege.csun.edu/slpa/slpa.html>

**International Programs and Partnerships**

<http://tsengcollege.csun.edu/international.html>

Working with schools and colleges around the globe, The Tseng College can take existing programs to international sites or custom design new programs for an international organization. In addition, The Tseng College has forged a variety of internationally-designed, collaborative partnerships to help start new colleges, improve schools or tackle larger global problems. For larger projects, The Tseng College can assemble and manage a project team that draws on the resources and expertise of many sister colleges and universities to form a broad collaboration, thus creating a valuable resource for international projects.

The Tseng College also works with nations, industry groups, trade associations or national trade councils to bring together U.S. and international businesses for an intensive program that explores trade options, regulatory issues, collaborative ventures, market need, or other topics of concern. Such programs are designed and formatted to foster conversation among potential international partners and help collaborative ventures get started as one firm meets and learns to work with another across international lines.

**Intensive English and University Pathway Programs**

<http://tsengcollege.csun.edu/ieup/ieup>

Through The Tseng College, CSUN's Intensive English and University Pathway Programs (IEUP) offers international students year-round English as a Second Language (ESL) instruction. Classes covering all levels of English-language skills including speaking, writing, research and presentation skills are provided. Customized short-term programs are available upon request. Preparation classes in TOEFL & IELTS and free tutoring are available to students in the program. Conditional Admission to CSUN is offered to IEUP students upon successful completion of higher level classes. Advanced-level IEUP students may take university classes as part of their course of study. The Tseng College's Semester at CSUN program allows qualified international students to take university courses via Open University without having to be formally admitted to the university. Students in the Semester at CSUN program are permitted to take classes on a space-available basis with instructor approval and are subject to the same academic standards, rules and regulations that apply to regular university students. Contact [ieup@csun.edu](mailto:ieup@csun.edu) for more information.

**Other Programs and Services offered through The Tseng College**

**Winter Term/Intersession**

<http://tsengcollege.csun.edu/winter.html>

The Tseng College manages the Winter Term/Intersession. This program is open to both matriculated and non-matriculated students. (A matriculated student is one who has been admitted to a State or self-supported degree program at CSUN. A non-matriculated student is one who has not been admitted to a degree program at CSUN.) Winter Term/Intersession offers participants a rich educational experience

through a broad range of intensive study opportunities in university credit courses. Winter Term/Intersession is open to all who successfully completed high school or earned a General Educational Development credential. Students need not be regularly enrolled at CSUN to take academic-credit classes during the Winter Term/Intersession, so long as course prerequisites are met.

**Open University**

<http://tsengcollege.csun.edu/openuni.html>).

This program is open only to non-matriculated students. (A non-matriculated student is one who has not been admitted to a degree program at CSUN) Members of the community are invited to enroll in CSUN undergraduate and graduate level university credit courses without formal application or admission to the University through the Open University Program administered by The Tseng College. Open University is offered in the Fall and Spring semesters. Those enrolled in the Open University Program attend the regular day or evening credit courses, participate side-by-side with degree-seeking students, and enjoy the same intellectual challenges and rewards. Credits earned through Open University become part of a permanent academic record that may be applied to degree work and transferred to other universities. Open University allows nonmatriculated students at CSUN who meet the course prerequisites to enroll in state-supported university offerings on a space-available basis, with instructor approval.

**Summer Session**

<http://tsengcollege.csun.edu/>

Each year, CSUN offers summer session. If Summer session is offered through state-support, non-matriculated visiting summer students may register for classes through The Tseng College. If Summer session is offered through self-support, The Tseng College will manage the session. Please see our website for information.