

**ADDED AUTHORIZATIONS  
to Special Education Credentials**

**Autism Spectrum Disorder**

**Emotional Disturbance**

**Resource Specialist**

**CREDENTIAL OFFICE ROOM E103**

Michael D. Eisner • College of Education 18111 Nordhoff St., Northridge CA 91330-8265

**(818) 677-2586  
credprep@csun.edu**

## ADDED AUTHORIZATION APPLICATION PROCESS

Complete details regarding this added authorization are available on the Commission on Teacher Credentialing website at: <http://www.ctc.ca.gov/credentials/requirements.html> . If you would like additional assistance please contact a Credential Advisor. The Credential Office website lists options for contacting or meeting with an advisor at [www.csun.edu/educ/cred](http://www.csun.edu/educ/cred) .

Carefully review your credential as many documents already authorize some of these services.

The following items must be submitted as a packet directly to the Credential Office. Only complete application packets will be accepted. You **do not** need to include a CSUN transcript.

1. **CURRENT PROGRAM APPLICATION FORM:** Complete the fillable application form online. Print the completed form and include it with the other materials. Make sure the application form is complete and signed.
2. **VALID CREDENTIAL:** Provide a copy of valid California *Education Specialist* Credential or *Specialist Instruction* Credential such as Learning Handicapped or Severely Handicapped.

Carefully review your prerequisite document to determine if the authorization you are applying to is already included in your current document.

**Note:** For those applying to the Resource Specialist Authorization the Education Specialist Credential already authorizes Resource services.

If you are applying for the Resource Specialist Added Authorization you must also provide verification of three or more years of teaching experience, including both general education and special education. At least one semester must be in general education. Experience must be verified by the appropriate administrative official of the school district or county office at which the experience took place.

3. **FEE:** A non-refundable processing fee of \$25 by Cashier's Check or Money Order, payable to CSU, Northridge. Please include your CSUN Student ID# on the Cashier's Check or Money Order. If you do not have a CSUN Student ID#, please include the last four digits of your Social Security Number.
4. **TRANSCRIPTS:** Provide a transcript from the institution where you earned your Special Education credential if it was not earned at CSUN.

**Important Note: All candidates must have a 3.0 in the added authorization courses to be eligible for a credential recommendation upon completion.**

- **ADMISSION TO THE UNIVERSITY IS REQUIRED.** Apply online at [www.CSUMentor](http://www.CSUMentor). (SEE NEXT PAGE) If you are a current student at CSUN you do not need to apply again.

1	Enrollment Information
2	Name and Address
3	Personal Information
4	CA Residency Information
5	Demographic Information
6	College Information
7	College Courses
8	Test Information
9	Miscellaneous Information
10	Statement of Purpose
11	Fee Waiver
12	Review Your Application

✓ = completed and saved  
..... current page = \*

SKIP & JUMP to:  
1 Enrollment

**NEED HELP?**

Introduction  
Instructions  
Technical Support

App. Manager  
SAVE  
LOG OFF

**ENROLLMENT INFORMATION**

*Enrollment Plans*

Term applying for:    
 If Fall 2010 isn't listed above, this campus may have [closed the term](#) or you have already submitted to the term. If you are looking for Spring 2010, you're in the wrong application. Return to [Admission Applications](#) and select the 2009-2010 application.  
 Major/Program objective:    
 Indicate any option, emphasis, or concentration within this field:

*Degree/Credential Objective*

Degree objective:    
 If you are only seeking a credential, select "None" as your degree objective.  
 Education credential objective (may be in addition to major/program objective). Teacher, specialist or other service credential program:  
   
 Credential objective name:    
 Have you been admitted to a program for the credential you're now seeking?    
 If yes, which campus?    
 If no degree or credential objective, please specify the graduate-level courses you wish to take for personal and professional growth:

*Previous Application/Attendance (if applicable)*

When did you last apply to CSU Northridge?  
 Term last applied:   Year:  yyyy  
 When did you last attend CSU Northridge as a graduate student?  
 Term last attended:   Year:  yyyy

1. Major/Program objective : Select **Credential Only**
2. Indicate any option, emphasis, or concentration within this field: Select **Autism, Emotional Disturbance or Resource**
3. Degree Objective: Select **None**
4. Education credential objective (may be in addition to major/program objective). Teacher, specialist or other service credential program: Select **Applicant already holds a CA Ed Credential and is seeking another credential**
5. Credential Objective name: Special Education: Select **Mild/Moderate Disabilities**

**IMPORTANT  
CREDENTIAL REQUEST**

**Candidates who are completing their program requirements at CSU, Northridge may submit their Credential Request during the first few weeks of the final semester of program completion. The Added Authorization will only be recommended by the Credential Office for CTC issuance if you have met all requirements including a 3.0 GPA in these courses with no course lower than a “C”.**

**AUTISM SPECTRUM DISORDER AUTHORIZATION  
(Typically added to Learning Handicapped or Level I/II Credentials with  
MMD, DHH, VI and PH specializations)**

**Requirements:**

SPED 404	Teaching Diverse Learners with Social-Communication Disabilities including Autism (3)
SPED 655	Theoretical and Empirical Bases of Education of Learners with Autism (3)

**EMOTIONAL DISTURBANCE AUTHORIZATION  
(Typically added to Learning Handicapped or Level I/II/ Preliminary credential with DHH,  
PH and VI specializations)**

**Requirements:**

SPED 404	Teaching Diverse Learners with Social-Communication Disabilities including Autism (3)
SPED 652	Educating Children with Emotional Disturbance (3)
SPED 695A	Advanced Positive Behavior Support (3)

**RESOURCE SPECIALIST AUTHORIZATION  
(Typically added to LH and SH credentials)**

**Requirements:**

SPED 638	The Role of the Special Educator in the Twenty –First Century (3)
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SPED 672                      Advanced Assessment (3)

**And select one from the following:**

SPED 502MM                  Reading/Language Arts Instruction for Diverse K-12 Students with  
Mild/Moderate Disabilities (3)

SPED 503MM                  Curriculum and Instruction in Math and Content Subjects for Diverse  
Learners with Mild/Moderate Disabilities (3)

SPED 677/L                    Instructional Strategies for Adolescents and Young Adults with  
Mild/Moderate Disabilities and Lab (3)

**APPLICATION FOR AN ADDED AUTHORIZATION**  
**Michael D. Eisner • College of Education • Credential Office**  
**18111 Nordhoff St., Northridge CA 91330-8265**

Mr./Ms. \_\_\_\_\_  
Last First Middle MAIDEN or OTHER

Address \_\_\_\_\_  
Number & Street City State Zip Code

Home Phone ( ) \_\_\_\_\_ Work Phone ( ) \_\_\_\_\_ Cell Phone ( ) \_\_\_\_\_

E-Mail Address \_\_\_\_\_ CSUN Student ID # \_\_\_\_\_

Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

Please state the California credential you currently hold \_\_\_\_\_

**ADDED AUTHORIZATION FOR:**

(Please specify area)

AUTISM SPECTRUM DISORDER     EMOTIONAL DISTURBANCE     RESOURCE

You must read this form and sign below in order for the Credential Office to accept your application.

**PERSONAL AND PROFESSIONAL FITNESS**

***You must answer the question below with either "YES" or "NO." If either of the two events underlined in the question has occurred, your answer must be "YES". If either of the events occurred with subsequent court action sealing juvenile records under Penal Code Section 1203.34, the question may be answered "NO."***

**Have you ever been convicted or plead nolo contendere for any violation of law other than minor traffic offenses?**

NO     YES

I understand that it is my responsibility to submit all required materials and documents directly to the Credential Office regardless of where else on campus they may previously have been sent. To the best of my knowledge, all information I have provided hereon and materials associated with this application is true and accurate. I will keep the Credential Office informed of changes in my status, address, telephone number and name. I authorize the Credential Office to submit my transcripts and other documents to the Commission on Teacher Credentialing. In accordance with the Family Rights and Privacy Act of 1974, effective November 19, 1974, all files maintained on a student are to be available for perusal by the student.

**SIGNATURE OF APPLICANT** \_\_\_\_\_ **DATE** \_\_\_\_\_