



California State University
Northridge

**Information Session:
Preliminary Education Specialist
Credential Programs**

MICHAEL D. EISNER
COLLEGE OF EDUCATION

Welcome, this is the Cal State Northridge, College of Education information session for those interested in entering the Preliminary Education Specialist credential program.



Topics to Be Covered

- Highlights of CSUN and COE
- Requirements and procedures for program application
- Introduction of program options

In this presentation, we will give you a brief introduction to the College of Education, review the application requirements and procedures, and introduce you to the different program options and curriculum.

Highlights of the COE

- ❑ CSUN's teacher education program was selected as one of the original four in the nation to receive a \$5 million grant from the Carnegie Corporation of New York to develop model teacher preparation programs
- ❑ The ACT-R Program is supported through a \$8.4 million Teacher Quality Partnership Grant funded by the American Recovery and Reinvestment Act
- ❑ COE received a gift of \$7 million from the Eisner Foundation to create the Center for Teaching and Learning
- ❑ NCATE (National Council for Accreditation of Teacher Education) accreditation
 - ❑ Of the 89 University credential programs in the State of California, only 23 (25%) have met NCATE accreditation
 - ❑ NCATE accreditation may make it easier to receive certification in another state

Our College of Education has been nationally recognized as being a leader in the field of education. As a result, many business and community leaders have made generous contributions to fund the various programs and research projects headed by our faculty.

Among our noted benefactors are the Carnegie Corporation in New York and the Eisner foundation headed by Michael D. Eisner former C.E.O. of the Disney corporation. In fact, due to his generous gift our college has been renamed the Michael D. Eisner College of Education.

We have also received accreditation from the National Council for Accreditation of Teacher Education. Not every teacher preparation program has this distinction. Meeting this standard assures that our programs are preparing highly qualified teachers to serve the needs of diverse populations everywhere.



Academic Departments

- ❑ Deaf Studies (DEAF)
- ❑ Educational Leadership & Policy Studies (ELPS)
- ❑ Educational Psychology & Counseling (EPC)
- ❑ Elementary Education (EED)
- ❑ Secondary Education (SED)
- ❑ Special Education (SPED)

There are six departments within the College of Education; Deaf Studies, Educational Leadership and Policy Studies, Educational Psychology and Counseling, Elementary Education, Secondary Education and Special Education.

These departments offer a variety of degree, credential and certificate programs to help individuals prepare for a career in education.



Service Areas & Centers

- Center for Teaching & Learning
- Center in Educational Psychology & Counseling
- Family Focus Center
- Institute for the Advancement of Educational Studies & Programs
- LA Times-Literacy Center
- Mitchell Counseling Clinic
- Partnerships for Educational Reform
- Research & Innovation in Elementary Education
- Special Education Institute for Research, Innovation, & Teaching (SPIRIT)
- Special Education Literacy Lab
- Teaching, Learning, and Counseling Consortium
- Valley Trauma Center

Our faculty are involved in more than just classroom instruction. They are contributors to a vast amount of research, development and implementation of educational and community programs. Here you see a list of some of their accomplishments.



The Preliminary Education Specialist Credential

- ❑ A valid license is required to teach in a California public school.
- ❑ This program meets the Commission on Teacher Credentialing (CTC) standards including an English Learner authorization
- ❑ To obtain the Clear Education Specialist credential a Clear program including induction is required

The Preliminary Education Specialist credential is a license to provide instruction in a California public school setting.

There are several specialization areas available and they are distinguished by the disability areas covered as well as the age groups served.

Our credentialing program meets the standards for English Learner instruction set by the Commission on Teacher Credentialing. This means upon completion of this program you will be authorized to provide instruction to children who do not have English as their first language.

The Preliminary credential is a 5 year document. The next level credential is called a Clear credential and in order to obtain it you must complete a Clear program either through a University which involves a combination of coursework and induction requirements through your employing school district or if you are not employed, in a classroom setting OR through a school district.



Advanced Programs

- Clear Education Specialist Credential
- MA in Special Education

NOTE: These two programs can be done separately or concurrently

In addition to the Preliminary credential program, the department of Special Education also offers the Clear credential program previously mentioned and the masters in Special Education.

Areas of Specialization at CSUN

The Education Specialist Instruction Credential authorizes the holder to teach in one of the area of specialization listed:

- Mild/Moderate Disabilities (M/M)
- Moderate/Severe Disabilities (M/S)
- Deaf and Hard of Hearing (DHH)
- Early Childhood Special Education (ECSE)

CSUN offers several specializations for the Education Specialist credential. Each authorizes the holder to teach in designated areas of disability.

Mild/Moderate Disabilities (M/M) includes teaching individuals with autism spectrum disorders, specific learning disabilities, mild to moderate mental retardation, attention deficit and attention deficit hyperactivity disorders, serious emotional disturbance, and authorizes service in grades K–12 and in classes organized primarily for adults through age 22.

Moderate/Severe Disabilities (M/S) includes autism, deaf-blindness, moderate to severe mental retardation, multiple disabilities, serious emotional disturbance, and authorizes service in grades K–12 and in classes organized primarily for adults through age 22.

Deaf and Hard of Hearing (DHH) includes autism, deafness, hearing impairment, deaf-blindness, and authorizes service to individuals ages birth through 22.

Early Childhood Special Education (ECSE) includes the mild/moderate and moderate/severe disabilities as previously outlined and authorizes service to children ages birth through pre-kindergarten only.



Department of Special Education

Location:

Education Building (ED) 1204

Voice/TDD: 818-677-2596

Fax: 818-677-4737

sped@csun.edu

Chair: Dr. Nancy Burstein

NOTE: The Special Education Department provides advisement to all Education Specialist Credential candidates after formal admission to the Credential Program

The Special Education department is located in the Education building, room 1204. Your department chair is Dr. Nancy Burstein. If you should need to consult with her for any reason you can call 818-677-2596 to schedule an appointment or send an e-mail to the department.

Website of the College of Education

www.csun.edu/educ

California State University Northridge

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MICHAEL D. EISNER COLLEGE OF EDUCATION

The College Credential Office Prospective Students Current Students Faculty & Staff Alumni & Donors Visitors

MICHAEL D. EISNER COLLEGE OF EDUCATION

Academic Departments

- Deaf Studies
- Educational Leadership & Policy Studies
- Educational Psychology & Counseling
- Elementary Education
- Secondary Education
- Special Education

Centers

- CTL - Teaching & Learning
- Educational Psychology and Counseling
- Family Focus Center

Welcome!

The Michael D. Eisner College of Education has a rich history as a leader in the preparation of educators for our nation's schools. The college is an exciting place to be during this exciting time in teaching and learning. If you are committed to helping others, there is a place for you in the broad field of education.

The college is nationally recognized for its innovative approach in providing exemplary programs to prepare highly qualified teachers, school administrators, counselors, and deaf studies professionals. The college traditionally ranks as one of the largest colleges of education in California, yet offers small classes and personal attention. We are known for our strong sense of community within the college, as well as for our expert faculty and our cutting edge programming.

- Dean's Greeting
- Mission Statement
- Vision Statement
- Conceptual Framework

Announcements

- New Doctoral Program
- APLE (Loan Forgiveness)
- Joint Induction / Masters
- Scholarships

Points of Pride

- Distinctions
- Teachers for a New Era (TNE)

Technology Resources

Community

http://www.csun.edu/~sch_educ/educ/about/dean.html

The address for the College of Education website is <http://www.csun.edu/educ>. You can find information here for all the College of Education departments and Programs.



Pre-Admission Advisement

Location

Education Administration Building (E) 103

E-mail

www.csun.edu/coe/cred

Click on “Pre-admission advisement”

Walk-In Advisement Hours

Available M-F

For current hours see our website

Your primary source for program advisement will be the Special Education faculty. However, our advising staff is available to assist you with any pre-admission questions. We are located in room E103 in the one story building adjacent to the main Education complex.

You may contact an advisor by e-mail or see us during our walk-in hours. Please check the website for our current office hours as they may vary throughout the academic year.



Credential Office

Location

Education Administration Building (E)103

E-mail

www.csun.edu/coe/cred

Click on “Pre-admission Advisement”

Then click on “Credential Advisor”

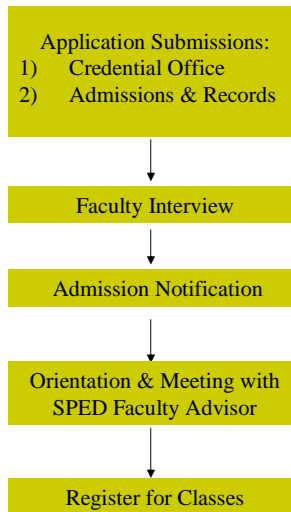
Office Hours

For current hours see our website

Our staff is responsible for processing your applications for admission, student teaching forms, credential requests and various other credential related materials. If you should need to turn in any paperwork you may drop it off at their front counter during our regular business hours or you can mail it in to us.

Again, please check the website for current hours as days and times may vary.

Process for Credential Admission



Now let's take a look at the overall admission process. You will begin by submitting a complete application to the Credential Office as well as to the university. Our application packet can be printed from our website. The university application must be submitted on-line at www.csumentor.edu

If you are already admitted to the university as a "post-baccalaureate" student then you would only need to notify Admissions and Records that you are adding an objective.

Once you've submitted all your materials, you will need to schedule an interview with one of our faculty. Appropriate dress for the interview is business casual and you should come prepared to discuss your interest in entering the field of education.

You will then receive notice of your admission status within 3-4 weeks following your interview.

Upon admission you will be required to meet with your advisor in your department. You will then you will be ready to register for your classes.



Application Priority Consideration Date

Fall Admission

March 1

Spring admission

October 1

Priority consideration will be given to those who submit their complete applications by the published deadline. The priority deadline for Fall is March 1st and for Spring it is October 1st. However, we do typically accept late applications well beyond those dates.

Requirements for Formal Admission: Subject Matter Competence

Must complete **one** of the following options **prior to applying for admission:**

- Receive a passing score on the appropriate CTC-approved subject matter exam: CSET (all subtests must be passed) OR
- Completion of a CTC-approved subject matter program at a university or college
 - Acceptable single subject area options include: Art, English, Mathematics (including foundational-level Mathematics), Music, Social Science, Science, (including foundational-level general science and specialized science), and World Languages.
 - NOTE: Proof of Subject Matter Competence is not required for ECSE

To apply to the Education Specialist credential program you must submit a complete Credential Program Application Packet. This application Packet requires several items. Each item must be completed as described and submitted with the application packet.

The first item is to provide proof of Subject Matter Competence. There are three ways to meet this. One way is by submitting verification of passing all three subtests of the California Subject Examination for Teachers (CSET), Multiple Subject exam.

Another option is to pass one of the CSET Single Subject exams. You must pass all subtests of the Single Subject exam you choose and submit verification with your complete credential program application packet.

The last option for verify subject matter competence is to complete an approved subject matter program at a college or university. This is an undergraduate course of study in a specific subject that has been approved by the Commission on Teacher Credentialing for teachers of that subject. If you have completed a subject matter program you will need to obtain verification from the college or university where you completed the program. If you completed a subject matter program at CSUN you can obtain the form with proper signatures from the academic department of your subject.

Acceptable Single Subject area options include: Art, English, Mathematics (including foundational-level Mathematics), Music, Social Science, Science (including foundational-level general science and specialized science), and World Languages.

Requirements for Formal Admission: Basic Skills Requirement

Must complete one of the following options prior to applying for formal admission:

Options:

1. Passage of CSET: Multiple Subject ***AND*** pass the CSET: Writing skills tests
2. Pass the (CBEST) California Basic Educational Skills Test
3. CSU Placement Tests (EAP/ELM/EPT-as part of CSU undergraduate admission)
4. Approved Basic Skills Exam from Another State

The next item is verification of the Basic Skills Requirement. There are several options available for meeting this requirement.

The first option is to pass the CSET: Multiple Subject exam and pass the Writing Skills Test. The Writing Skills Test is another subtest that can be taken with the CSET Multiple Subject exam. You must provide verification that you have passed all four sections.

The next option for meeting the Basic Skills requirement is to pass the California Basic Educational Skills Test (CBEST). This exam tests you in basic reading comprehension, writing skills and basic math. You must provide verification that you have passed all three sections.

The third option is to obtain appropriate passing scores on some of the California State University Placement Tests. These are the Early Assessment Placement exam, the Entry Level Math exam and the English Placement Test. These exams are part of the CSU undergraduate admissions process. Consult with a credential advisor as to the appropriate passing scores for each of these exams.

The final option is passage of approved Basic Skills Exam from another state. Many states have a Basic Skills exam and if you have passed one of these exams approved by the Commission on Teacher Credentialing, that will fulfill the Basic Skills requirement for admission into the credential program.

Requirements for Formal Admission: Statement of Objectives

- Response to three questions
 - Why do you want to become a teacher?
 - What do you think you can contribute to the profession?
 - What do you hope to achieve as a teacher?
- Please type at least one page in length, but no more than 2 pages

You also need to submit a Statement of Objectives as part of the application packet. This should be at least one typed page in length but no longer than two pages. Respond to the questions indicated, and do a good job of writing. Your writing proficiency will be evaluated in part by the Statement of Purpose.

Requirements for Formal Admission: Self-Reflection & Recommendations

- ❑ Self-Reflection Disposition Form
 - ❑ Asks you to begin to reflect upon some “key dispositions” that have been identified as important attributes of an accomplished teacher. Use this as an opportunity to think about your own personal strengths and areas of need.
- ❑ Recommendation Form
 - ❑ Please submit two completed forms
 - ❑ Each form should be completed by a supervisor who is familiar with your previous employment or volunteer work

Another application requirement is to complete the Self-Reflection Disposition Form. Using the form provided in the application packet reflect on what you believe to be important attributes of an accomplished teacher. Use this as an opportunity to think about your own personal strengths and areas of need.

You also need to submit two recommendations using the forms provided. A supervisor familiar with your previous employment or volunteer work should complete the forms.

Requirements for Formal Admission: Early Field Experience

A documented early field experience of at least 45 hours in a K-12 classroom or an equivalent:

- with appropriate student population
- completed within last 5 years
- complete the Early Field Experience Verification Form and get an appropriate signature

You will need to complete and document 45 hours of early field experience. The most common way to fulfill this experience is to volunteer in a classroom for students with special needs. One-on-one tutoring is not accepted, however, most experience that is gained with groups of children with special needs can be used. The experience must have been completed within the last five years. In the application packet there is an Early Field Experience Verification Form, use the spaces provided on the form to describe your experience and have it signed by someone in a supervisory or administrative capacity.

Requirements for Formal Admission: Transcripts

- All transcripts**
 - One set for the University must be official and sealed**
 - One set for the Credential Office must be official and sealed**
 - CSUN transcript may be unofficial**
 - List all colleges/universities and years attended on the Transcripts Form**
 - For foreign transcript evaluation information go to <http://www.ctc.ca.gov/credentials/leaflets/cl635.pdf>**
- GPA:**
 - at least 2.67 in all baccalaureate and post-baccalaureate course work, OR**
 - at least 2.75 in the last 60 semester units attempted**

You must submit a complete set of transcripts from every institution attended. If you have attended CSUN you will also need to submit CSUN transcripts but these may be unofficial, all other transcripts must be official and sealed. Do not have the transcripts sent directly to the Credential Office, instead have the official sealed transcripts sent to you, keep them sealed and include them in the credential program application packet.

You will also need to submit a separate set of all transcripts to Admissions and Records as part of a separate application to the university. To apply to the university go to www.csumentor.edu. Transcripts for the university application can be sent directly to Admissions and Records.

If you graduated from CSUN and have not taken any coursework since graduation, you do not need to submit transcripts to Admissions and Records. You will, however, still need to submit all transcripts with the credential program application packet.

You need an overall GPA of 2.67 or a GPA of 2.75 in your last 60 units completed for admission to the Credential program

Requirements for Formal Admission: Certificate of Clearance

Apply for a **Certificate of Clearance** in 3 simple steps:

1. Obtain a “live scan” service. This can be done at the CSUN Public Safety Office or other local agency
2. Go to www.ctc.ca.gov to fill out the on-line direct application and pay processing fee
3. Wait 2-3 weeks and return to www.ctc.ca.gov to verify if the certificate of clearance has been granted

Detailed instructions are provided in the credential program application packet

You must obtain a certificate of clearance prior to applying to the credential program. This can be done in three simple steps. Detailed instructions are included in the credential program application packet.

It is important that you complete this process as soon as possible since these requests may sometimes be delayed for various reasons and you will not be able to submit a credential application packet without a valid certificate of clearance.

Requirements for Formal Admission Additional Items

- Application Fees
 - payable to CSUN with the last 4 digits of your SS# or CSUN file number
 - \$25 with credential program application (a cashier's check or money order, and nonrefundable)
 - \$55 with online University application
- Tuberculosis Clearance
 - Negative results within the last 2 years
- Group interview with a faculty member
 - Schedule an interview after the credential application packet has been submitted

A nonrefundable processing fee of \$25 is required when applying to the credential program. Please note that the Credential Office will not accept a personal check, cash or credit card. Only a cashier's check or money order are accepted.

There is also a \$55 application fee due to the university. Admissions and Records will accept cash, personal check, money order, cashier's check or credit card (American Express, Discover, & MasterCard only, Visa is not accepted).

You also need to submit evidence that you are free of Tuberculosis. See your medical professional for this documentation.

When you have completed the entire application packet including all the items we have reviewed, you may submit it to the Credential Office. We will then instruct you on how to schedule an interview with one of our faculty members. In the interview you will be joined by several other candidates and will be asked to discuss why you want to be a teacher, and what you believe you can contribute to the field.

The interview is designed to assess attributes that would make you an effective teacher, including aptitude to be a public school teacher, and spoken English proficiency.

Information on CSET

- ❑ For exam information and questions regarding test registration, administration procedures, admission tickets, or score reports, contact:

CSET
Evaluation Systems Pearson
www.cset.nesinc.com
(800) 205-3334

- ❑ For information on CSET preparation contact:

CSUN College of Extended Learning
www.csun.edu/exl
818-677-4711

For information on the CSET exam visit the Pearson Systems website at www.cset.nesinc.com.

The website includes a short sample exam that can give you a general idea of the kinds of questions and question formats you will find on the exam.

There are also several publishers that offer CSET preparation guides which are widely available in bookstores in the reference section.

Also, the CSUN College of Extended Learning offers a CSET preparation course. You may contact their office for more details.

Post-BA Education Specialist Credential Program Options

Pathway	MM	MS	DHH	ECSE
Traditional: Flexible scheduling for Full-time, 3 semesters or Part-time students, Several semesters	42 units; 3 semesters	42 units; 3 semesters	49 units; See Department	42 units; 3 semesters
ACT: Full-time program, 2 semesters in collaboration with LAUSD –begins Fall Semester	40 units; 2 semesters	42 units; 2 semesters	See Department	Not Available
Intern: Two-year program for on-the-job teachers	42 units; 4 semesters	42 units; 4 semesters	49 units; 4 semesters	42 units; 4 semesters

There are three program options offering a variety of ways to earn the Education Specialist credential:

The Traditional program can be completed in three semesters as a full time student or in four or more semesters as a part time student. Admission is in the Fall or Spring semester.

The Accelerated Collaborative Teacher preparation program or ACT, is a one year full time program with cohorts beginning only in the fall semester. The ACT program is not available for the Early Childhood Special Education credential.

The Internship program is a two year part time program done while teaching full time in a public school as a fully paid teacher.

ACT Program

- ❑ A one year cohort program
 - ❑ Classes are conducted at CSUN
- ❑ Additional eligibility requirements:
 - ❑ Cannot be employed as a full-time teacher or long term substitute
 - ❑ Completion of a bachelor's degree
 - ❑ Availability for full-time study and field experience each semester
- ❑ Three applications
 - ❑ ACT office, University and Credential Program
- ❑ For application and further information:
Contact Mairead Saelens
ACT Program Secretary
mairread.saelens@csun.edu
818-677-2567

The Accelerated Collaborative Teacher preparation program – or ACT – is The ACT program is a one year cohort program and the classes are conducted at CSUN. CSUN faculty focusing on foundational knowledge and skills for teachers serving diverse urban learners.

Candidates for this program must be available for full time study and field experience each semester. To apply you must submit three applications: the University application, Credential Program application and an ACT program application. For more information about the ACT program you may contact the ACT Program Secretary.

Intern Program

- Additional eligibility requirements:
 - Subject Matter Competence Completed in Teaching Area
 - Bachelor's degree from a Regionally Accredited Institution
 - Basic Skills Requirement
 - U.S. Constitution course (with a grade C or better) or exam
 - Pre-service Component (see intern coordinator for details)
 - Offer of Employment
- For further information:
Contact Tamarah Ashton, Intern Coordinator
818-677-2596 or 818-677-4869

The Intern program is for those who are hired by a public school as a fully paid teacher. An intern credential will be issued for these individuals allowing them to teach full time during the day and complete their credential coursework during the evening.

Additional eligibility requirements for the Intern program are:

- Completion of subject matter competence
- Bachelor's degree from an accredited institution
- Fulfillment of the Basic Skills Requirement
- U.S. Constitution course or exam
- Pre-service component
- Offer of Employment

If you have not already taken a course that meets the U.S. Constitution requirement, you may take an approved course at CSUN or a community college. You may also take a US Constitution exam offered through the College of Extended Learning at CSUN. For information about this exam go to www.csun.edu/exl or call 818 677-4711. This exam is also offered through UCLA Extension.

Special Education Coursework

- ❑ For a complete list of coursework required for any of the special education programs:
 - ❑ See the Special Education department website, www.csun.edu/coe/sped OR
 - ❑ Visit the Special Education Department (Room ED1204)

Note: current credential student registration fees can be found at <http://www-admn.csun.edu/ucs/>

For a listing of the coursework that you'll need to complete to earn your special education credential, consult the CSUN catalog online or the Special Education Department.

Financial Assistance

- Scholarships
- Grants
- Loans
 - For information contact:
Financial Aid Office
www.csun.edu/finaid
818-677-4085
- APLE
 - (Assumption Program of Loans for Education)
 - For information go to www.csusuccess.org/agle

Financial assistance is available to help you pay for your University fees in the form of scholarships, grants, and loans.

Contact the Financial Aid Office. You may also consider applying for Assumption Program of Loans for Education, also known as APLE program. This is a state funded loan assumption program. Information on this program can be found at www.csusuccess.org/agle.



What's Next?

- Submit your complete application as soon as possible
- Schedule and complete an interview
- You will receive an admittance letter with a Credential Progress Report via e-mail, if admitted
- Make an appointment to meet with a SPED Faculty Advisor to get information on class registration and student teaching.

Your next step is to submit a complete program application as soon as possible.

After you've turned in your complete application packet, you'll be given a phone number to call and schedule your interview.

Next, you'll receive an e-mail regarding your admission status. If you are admitted, you will also receive a credential progress report and be instructed to meet with an advisor in your specialization.



Intent To Apply (ITA) Option

- Taking limited credential courses prior to Credential program admission.
- Must submit an "Intent to Apply" packet
- This option is **not** available to ACT candidates
- ITA candidates are **not** eligible for financial aid.
- The courses you take are **not** guaranteed to meet future credential requirements.
- You will be held to the program requirements in place at the time, if you are formally admitted.
- Future admission into the credential program is **NOT** guaranteed.
- This option will increase your University fees.

You may be wondering, "can I take limited credential coursework without being admitted to the credential program"?

The answer to this question is yes, you can with these important admonitions.

You must submit an "Intent to Apply" packet in order to take the courses. This option is not available if you would like to be an ACT or ITEP student. ITA candidates are not eligible for financial aid. The courses you take are not guaranteed to meet future Credential requirements. You will be held to the requirements, in place at the time if you are formally admitted. Future admission into the credential program is not guaranteed and this option will increase your university fees.

This concludes our online presentation. On behalf of the Credential staff we thank you for taking the time to learn more about our program. Your next step is to complete the following quiz to see that you've understood the topics that have been presented here today.